

## Egis Projects Ireland

# Data Protection Policy Statement

Egis Projects Ireland Ltd (EPIR) is committed to compliance with the General Data Protection Regulation (GDPR) any other applicable national legislation in respect of personal data and the protection of the rights and freedoms of individuals whose information EPIR collects and processes.

Being part of Egis Group, we recognise data protection as a corporate matter of high priority which we demonstrate through the following:

- ▶ We have adopted a risk-based approach which allows us to develop, implement and improve an effective data security system.
- ▶ We have built-in the key principles of data security into our operations and ensure that all EPIR staff involved in processing of personal data, as well as the data processors we work with, observe the following in every data processing activity:
  - ▶ Lawfulness, fairness and transparency
  - ▶ Purpose limitation, data minimisation, and accuracy
  - ▶ Appropriate security of personal data
- ▶ In our role as a data controller we have implemented appropriate technical and organisational measures to ensure and demonstrate that any data processing is performed in compliance with GDPR.
- ▶ We have developed processes which allow us to fulfil our obligations to respond to requests from data subjects to exercise their rights under the GDPR
- ▶ We take every data security incident seriously and treat it with adequate attention and resources to ensure that a risk of data protection breach is minimised as far as possible.
- ▶ We are committed to improving our data security system by using our existing knowledge and experience, and supplementing it, where necessary, with ongoing training and external advice.
- ▶ We avail of the corporate data security structure, including, Egis Group Data Protection Officer and Egis Group Central Office for Data Protection. We have appointed EPIR's QESH Manager as our Data Protection Correspondent within Egis to ensure that we communicate and exchange with our parent company the relevant experience and information pertaining to data protection.

**We ask all EPIR staff involved in processing of personal data to help us implement this Policy by:**

- ▶ Adhering to all internal and corporate data protection procedures, policies and protocols
- ▶ Remaining vigilant and reporting any potential data protection breach
- ▶ Applying measures defined by EPIR to ensure continuous security of personal data
- ▶ Communicating any concerns with respect to data protection at EPIR to the QESH Manager.

Steve PREECE

A handwritten signature in blue ink, appearing to read 'Steve Preece', written over a faint, larger version of the same signature.